

Thank you for selecting Charlie Batch to speak at your upcoming event. Please confirm that the following AV support is available for Charlie's presentation:

- Staging:** Screen, 16x9 format preferred
- Projector with wireless remote: Charlie will advance his own slides
- Standard podium
- Small rectangular table with black drape on stage with Charlie
- Microphone:** Cordless lavalier microphone is preferred. Handheld microphone is ok.
- Multimedia support:** Charlie will bring PowerPoint slides on a thumb drive. He can use your laptop or his own. Please confirm your capabilities with his team.