

Thank you for selecting Charlie Batch to speak at your upcoming event. Please confirm that the following AV support is available for Charlie's presentation:

Staging: Screen, 16x9 format preferred Projector with wireless remote: Charlie will advance his own slides

Standard podium Small rectangular table with black drape on stage with Charlie

Microphone: Handheld microphone is preferred. Cordless lavalier is ok.

Multimedia support: Charlie will bring PowerPoint slides on a thumb drive. He can use your laptop or his own.

If you are videotaping Charlie's presentation, we request prior notice and a digital copy of the video.

Please confirm your capabilities with his team.